Highfield School

Maintenance Technician

Nursery • Pre-prep • Prep

Liphook, Hampshire



Highfield School is a highly successful family-owned Nursery, Pre-prep and Prep School for boys and girls in Liphook on the borders of Surrey, Hampshire and West Sussex. We offer a delightful working environment set in 175 acres of beautiful grounds in the South Downs National Park.

We are surrounded by stunning countryside yet we are only an hour from London. We are proud to have around 450 pupils at the school ranging from 2 years to 13 years old. Our aim is to provide a coherent academic journey from Nursery through to Year 8, delivering a dynamic, seamless and rich education.

We are broadly speaking a non-selective school. We celebrate our diverse community and welcome children of all abilities, nationalities and religions. It is this varied community that brings Highfield its vibrancy. We regularly feed around 30 senior schools and enjoy an outstanding record of scholarship and Common Entrance success. In recent years we have been averaging 15 major awards annually, including regular academic scholarships to Winchester, Wellington, Marlborough, Canford and Bryanston as well as Sports, All-Rounder, Art, Music and Design Technology Scholarships.

Our teaching looks beyond the core curriculum to skills learnt through a diverse range of co-curricular activities. We have a broad spectrum of sport, drama, music, art and DT lessons on offer for our children.

Our approach to sport recognises that it is more than simply competing. Children learn about the positive effects of physical activity on the body and its benefits to their own health and wellbeing. We offer a wide range of sporting options including rugby, football, netball, hockey, cricket, swimming, cross country and athletics.

Our drama provision is enviable. We stage a production for every year group, right from Nursery every single year, and all children from Year 3 onwards are taught by a subject specialist drama teacher in their weekly drama lesson. We focus on developing performance skills which in turn builds confidence and self-esteem.

Music is very much at the heart of our school and children have the opportunity to perform on many occasions. We inspire everyone to find their musical passion with numerous choirs, ensembles, a rock club and concerts.

Art is treasured and our fantastically well-equipped art studio is an encouraging and inspirational environment, led by our equally inspirational specialist teachers. The DT workshop similarly is a hive of creativity as the children get to use our amazing tools such as the 3D printer, laser cutter and an abundance of wood and metalworking equipment.

Our extensive and beautiful grounds are made up of multiple sports pitches, acres of woodlands and forest school as well as four netball and tennis courts, full-sized astro and a 9-hole golf course. Our indoor facilities are just as enviable with three modern science labs, a fully equipped DT workshop, an airy art studio, a spacious dance drama studio, two packed libraries, state-of-the-art music school and traditional Chapel. These amazing facilities provide our children with the most inspirational learning environment.

We are extremely proud of our wellbeing hub - The Beehive. The Beehive is a safe and welcoming wellbeing hub at the heart of the school site. Children are able to self-refer and the hub is a place where children can relax, reset and regulate their emotions when they need to. It is a friendly and positive space which will also be home to some of our popular wellbeing activities.

Boarding at Highfield School is extremely popular but also optional. Our boarding provision has always been an integral part of the prep school and perhaps the continued popularity reflects how well we do it. Over 100 pupils choose to board each term and the overwhelming majority of pupils in Years 7 and 8 opt to board.



Maintenance Technician

Job Description

We are seeking a full-time Maintenance Technician to join our Estate Department. Working under the leadership of the Maintenance Manager, our Maintenance Technicians play an important role in school life. They carry out planned and reactive day-to-day maintenance to keep the school buildings and properties to the highest possible standard.

Our extensive estate includes School Buildings, Boarding Houses, Staff Houses, a Biomass and a Swimming Pool. It is extremely important that all these Buildings are maintained to a high standard and in a good decorative state, with a need for the school to feel cared for, warm and welcoming, and visually attractive at all times throughout the year.

We are looking for an enthusiastic person with a can-do attitude and excellent DIY skills, including painting and decorating, and basic electrics and plumbing. Experience in the building trade or in building or facilities maintenance would be ideal. You will be comfortable working independently and as part of a team. You will also communicate well and politely with staff, pupils, suppliers and visitors. Strong organisational skills are essential: you will keep accurate computer records, stay on top of routine maintenance tasks and checks, and make sure all work meets Health & Safety and other regulatory standards. Where needed, you will also supervise contractors on site.

Relevant technical qualifications (City and Guilds or equivalent) would be an advantage but are not essential. We offer in-house training in swimming pool maintenance, the biomass system and MEWPs to help you build your skills and confidence. Due to the nature of the role, a full UK driving licence is required.

Key Responsibilities:

1. **Reactive Maintenance**

- Working as a part of the maintenance team to ensure all reactive maintenance issues are effectively resolved in a timely fashion.
- Respond to incidents or emergencies as detailed by Estates Line Management.
- Carry out other relevant Estates duties as and when required by Estates Line Management.

2. **Planned and Preventative Maintenance**

- Help the team implement the weekly, monthly and annual programme of planned and preventative maintenance.
- Along with the rest of the team, ensure all maintenance work (in-house or outsourced) abides by all Health & Safety, and other regulatory standards.

3. **Projects**

- As a key member of the team, you will help execute the completion of minor building and facility projects and works.
- Working to find the best solution which meets all required Health & Safety standards.

The salary range is £27,000 – £29,000, depending on skills and experience. Benefits include a company pension scheme, life insurance, sick pay, free parking and delicious lunches during term time.

This is an excellent opportunity for someone who takes pride in their work and enjoys variety. You will help look after a beautiful estate and become part of a supportive and vibrant school community.



Maintenance Technician

Applications

If you're excited by the opportunity to become part of life at Highfield, we'd love to hear from you.

An application form can be downloaded from the school website: https://highfieldschool.com/about/careers/

Applications should be addressed to: HR Manager, Highfield School, Highfield Lane, Liphook, Hampshire, GU30 7LQ or sent via email to: recruitment@highfieldschool.com

Closing date for applications: Monday 30th November

Interviews will be held as soon as suitable candidates are available, so we invite interested candidates to apply as soon as possible. We reserve the right to appoint before the closing date.

Safer Recruitment: We are an I.A.P.S. co-educational Boarding and Day Pre-Prep and Prep School for pupils aged 2 to 13. We are committed to safeguarding and promoting the welfare of children and applicants are expected to share this commitment. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service and the Employer Online Service regarding prohibition orders issued by the Secretary of State. Highfield School is an Equal Opportunities Employer.





